

Job Description
Missouri State Highway Patrol

Class Title: Trooper

Title Code: V07008

Effective Date: 04/01/08

Date Reviewed:

Date Revised: 03/19/08 - 34SKK

Immediate Supervisor: Corporal and/or Sergeant as assigned

Position Supervised:

FLSA Classification: Non-exempt

Working Hours: An employee in this position works an eight-hour shift as directed by the commanding officer; however, working hours are subject to change at the discretion of the commanding authority.

POSITION SUMMARY

A Trooper serves in an operational capacity, with primary duties in safe, efficient traffic, direction and control. These primary duties include, but are not limited to, accident investigation, criminal investigation, calls for services, assisting travelers, cooperating with other agencies, making arrests, appearing in court, writing reports, conducting or participating in training, and engaging in public relations. A Trooper is subject to an emergency call out on a 24-hour-a day basis. A Trooper is also required to carry department-authorized firearms and may use assigned firearms and other weapons in performance of his/her police enforcement responsibilities. Work is performed under general supervision, while exercising discretion and independent judgment.

DESCRIPTION OF DUTIES PERFORMED

(Duties are not limited to the following.)

Apprehends and processes DWI violators in order to prevent related incidents and gathers sufficient evidence to warrant prosecution through trained observation and by utilizing sobriety tests, requesting body specimens for chemical tests, invoking implied consent when required, interviewing, advising of Miranda rights, making requested contacts, and inventorying personal effects and contents of vehicle.

Properly collects contraband and/or evidence in order to seize illegal items or items of evidence in criminal and civil cases. Follows established search and seizure procedures; returns materials to owner, proper authority, or destroys items as required by court order or department policy.

Renders aid and secures accident, disaster, and crime scenes in order to preserve evidence and to protect persons and property by using techniques such as barricades, locked and guarded establishments, properly placed patrol car, red lights, fuses, flags, re-routed traffic, or use of additional personnel.

Conducts interviews and/or interrogations of suspects, drivers, occupants, and other witnesses in order to obtain evidence, information, confessions, or admissions of criminal acts; provides Miranda warnings when applicable; properly documents information obtained during investigations.

Determines severity and location of accident in order to summon equipment and personnel, such as: fire trucks, ambulance, wrecker, rescue equipment, utility companies, maintenance equipment, medical doctors, and additional public safety assistance.

Investigates and records the accident scene, vehicle conditions, and damage in order to determine factual information from physical evidence at the scene; accurately measures and records physical evidence,

Trooper

2

roadway features, points of impact, vehicle positions and/or persons before and after impact, noting and recording continuing points of reference. Determines cause and contributing factors of accidents by gathering appropriate information.

Enforces motor vehicle laws in order to promote safety, reduce accidents, and facilitate safe traffic flow on public highways; enforces state statutes and abides by oath of office by observing, detecting, and apprehending violators of the laws using specialized equipment; utilizes approved enforcement methods and established procedures.

Pursues suspects on foot over long distances, subdues and restrains combative persons, carries and discharges small and large firearms, traverses uneven and difficult terrain; lifts or carries incapacitated persons or prisoners in varying terrain; physically subdues combative and/or belligerent persons, including armed felons; mediates domestic disputes and disperses crowds, breaks up fights, etc.; engages in hand-to-hand combat; renders general assistance to public safety personnel.

Locates persons in order to convey death, serious injury or illness messages, or general information, such as change of orders, separated vehicles, lost articles and children; responds with empathy and provides emotional support to contacted persons by utilizing human relation skills and friends, relatives, or clergy.

Locates and processes stolen vehicles in order to recover property of citizens and/or apprehend the individual(s) who is/are responsible; preserves evidence; establishes the basis for prosecution and further investigation by routine patrolling, checking law enforcement databases, compiling reports from citizens, searching and inventorying contents, and safekeeping of vehicle and contents.

Participates in manhunts, roadblocks, commercial vehicle inspections, checkpoints, traffic safety education programs, and other special assignments as required; remains at assigned locations as directed; responds to and assesses emergency situations, i.e., bomb threats, demonstrations and crimes in progress, and takes immediate action to neutralize or contain the situation. Depending on the type and scope of a situation, a trooper may be assigned to be a part of small or large group to resolve situations, sometimes under exceptionally hazardous conditions.

Assists motorists with inoperative vehicles in order to remove obstructions or hazards from roadways; moves heavy objects from roadways, and performs basic roadside assistance such as tire changes.

Prepares for and accurately testifies in court in order to present the facts surrounding any civil, criminal, or departmental action. Appears and testifies as a witness in official proceedings.

Maintains equipment in order to ensure efficient and dependable operation by servicing, cleaning, and polishing when necessary.

Safely operates patrol vehicle during normal and adverse weather conditions at normal and high speeds, during daylight and darkness, and during emergency and non-emergency situations.

Maintains and operates police electronic communication equipment, listens and responds to radio communications; observes and identifies suspects, vehicles/license plates and other objects from varied distances in various lighting or weather conditions.

Prepares necessary reports and documentation for investigations, arrests, or other incidents; gathers information through various sources; utilizes personal computing devices, mobile computers, and other electronic equipment to report, document, and exchange information.

Answers general questions from citizens; maintains community contacts and positively interacts with public representatives; acts as a liaison with other public safety agencies;

Participates in ongoing training and education; conducts background checks/investigations as requested.

Trooper

3

Performs other related duties as assigned.

KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED

Knowledge of Missouri traffic and criminal statutes.

Knowledge of U.S. Constitutional law.

Knowledge of criminal and accident investigative techniques and procedures.

Knowledge of departmental rules and regulations.

Knowledge of weapons, including firearms and their use.

Knowledge of relevant Federal and State case law and their implications.

Ability to qualify with firearms as required by department policy.

Ability to safely and properly load, unload and discharge Patrol firearms.

Ability to work day, evening, and midnight hours on a rotation basis.

Ability to respond to any type of emergency or call for service during all types of weather conditions.

Ability to sit or stand for several hours while on various assignments.

Ability to participate in the department's physical fitness (sit-ups, push-ups, vertical jump, 300 meter run, and 1 1/2 mile run) and defensive tactics tests as required by policy.

Ability to push/pull, drag or carry objects or persons weighing at least 75 pounds for a distance of at least 20 yards.

Ability to safely operate and maintain police vehicles and equipment.

Ability to receive, understand, and act upon aural instructions, through the use of radio or other electronic transmission.

Ability to visually identify or describe persons, vehicles, locations, or other objects at a reasonable distance from a moving vehicle.

Ability to effectively and accurately document enforcement activities in reports.

Ability to safely operate assigned departmental vehicle at a high rate of speed as needed and under varying, stressful conditions to apprehend violators and respond to emergency situations.

Ability to administer first aid.

Ability to read and comprehend written materials (English Only).

Ability to communicate thoughts, concepts, and information orally and in writing (English Only).

Ability to move and/or carry victims of traffic or related accidents.

Ability to recognize when a decision is necessary and to make a logical decision quickly under duress.

Ability to work long hours under stressful conditions.

Trooper

4

Ability to work under extreme weather conditions.

Ability to establish and maintain harmonious working relations with others.

Ability to exercise diplomacy, patience, and empathy in dealing with individuals.

Ability to effectively prioritize and meet competing demands.

Ability to pursue, subdue, and arrest law violators.

Ability to perform multiple tasks while maintaining situational awareness.

MINIMUM EXPERIENCE, EDUCATION AND TRAINING REQUIRED

Requires possession of a valid Missouri Driver's License in the appropriate classification required by law.

Has successfully completed recruit training.

Has successfully completed at least an 18-month probationary period as a Probationary Trooper.

NECESSARY SPECIAL REQUIREMENTS

Members must receive the proper Peace Officer Standards and Training (POST) certification and maintain that certification while commissioned as a state trooper.