



## **PRE-EMPLOYMENT DRESS AND APPEARANCE REQUIREMENTS NOTIFICATION**

The Missouri State Highway Patrol appreciates your interest in employment with our agency. To be eligible for employment with the Patrol, applicants must meet all dress and appearance requirements. The purpose of the policy is to provide for practical attire for duty and to maintain the professional appearance of all non-uniformed and uniformed civilian employees, thereby enhancing their public image, their pride in themselves and the organization, their sense of duty, and the effectiveness of the department.

Employees will not have tattoos or brands that a reasonable person would find offensive, such as tattoos or brands depicting or supporting criminal behavior, drug usage, nudity, profanity, promiscuity, subversive groups, bigotry, etc.

Per General Order 26-04, "Dress and Appearance of Non-Uniformed Civilian Employees," Tattoos and/or brands on any part of a non-uniformed civilian's body will be completely covered and not visible while on duty.

Per General Order 26-07, "Dress and Appearance of Uniformed Civilian Employees," Uniformed civilian employees will not have tattoos or brands on the head, neck, wrists, or hands. Tattoos and/or brands on any other part of a member or uniformed civilian's body, which would be visible during movements in the performance of their duties while wearing any official uniform or civilian attire, will be completely covered and not visible while on duty. Current uniformed civilian classifications are as follows: Commercial Vehicle Enforcement Inspector, Commercial Vehicle Officer, Communications Operator, Communications Technician, Driver Examiner, and Motor Vehicle Inspector.

All tattoos and/or brands in violation of these orders will be removed or altered to gain compliance, depending on the criteria, no later than six months after the date of employment. Failure to comply with the appropriate directive may result in termination of employment.

Please contact the Human Resources Division at (573) 526-6117 for additional information on the Patrol's dress and appearance requirements, to include jewelry and body piercing, hair, attire, etc.